Higher Education Master’s (M.Ed.) Program Requirements
Organization and Administration Concentration

1. Completion of a minimum **total of 33** graduate semester-hour credits.

2. Completion of the following required 5 courses (**15 credit hours**) in HIED:

   - HIED 5003 Overview - American Higher Education
   - HIED 5043 Student Development in Higher Education
   - HIED 5083 History and Philosophy of Higher Education
   - HIED 5073 Management of Higher Education Institutions
   - HIED 6653 Legal Aspects of Higher Education

3. Completion of at least **12-15 credit hours** of Higher Education Electives. Choose three advisor approved Higher Education electives from the following:

   - HIED 5033 Student Affairs in Higher Education
   - HIED 504V Practicum in Higher Education
   - HIED 5053 The Community College
   - HIED 5063 Diversity in Higher Education
   - HIED 5103 Higher Education in International Contexts
   - HIED 5303 Non-profit Fundraising
   - HIED 574V Internship
   - HIED 605V Independent Study (limited to 3 credit hours)
   - HIED 6093 Leading Change
   - HIED 6183 Organization Development and Change in Higher Education
   - HIED 6303 University Advancement in Higher Education
   - HIED 6353 Critical Issues Facing the College or University President
   - HIED 6483 Strategic Enrollment Management
   - HIED 6533 Assessment of Institutional Effectiveness in Higher Education
   - HIED 6663 Finance and Fiscal Management
   - HIED 6683 Governance and Policy Making in Higher Education
   - HIED 699V Seminar (Various topics)

4. Completion of **3 credit hours** in research methods or statistics approved by advisor. Students typically choose one course from the following:

   - HIED 5093 Research in Higher Education and Student Affairs
   - ESRM 5013 Research Methods in Education
   - ESRM 5393 Statistics in Education and Health Professions

5. For students with no prior full time administrative experience, the completion of HIED 5643 Reflective Practice in Higher Education is required (**3 credit hours**). For
students with full time administrative experience, an additional course (3 credit hours) from the HIED elective list above is required in lieu of Reflective Practice.

6. Maintain a cumulative grade point average of at least 3.00 on all course work for the degree. No grades below “C” will be accepted for graduate degree credit.

7. Satisfactory performance on a written comprehensive examination.

8. Students enrolled in the Higher Education Program should hold a graduate assistantship or be employed full-time in higher education or a related field (exceptions must be approved by faculty).

9. Students should also be aware of Graduate School requirements with regard to master's degrees.