



**Program of Study for the  
Master of Education Degree**

**Name:** \_\_\_\_\_

**ID#:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Advisor:** \_\_\_\_\_

**Semester Admitted:** \_\_\_\_\_

**Higher Education Core Course Requirements (15 hours):** Students must complete the core requirements list below.

Course Area	Number	Course Title	Credit Hours	Grade	Term	Instructor
HIED	50303	Introduction to Higher Education and Student Affairs	3			
HIED	50403	Student Development in Higher Education	3			
HIED	50803	History and Philosophy of Higher Education	3			
HIED	65303	Legal Aspects of Higher Education	3			
HIED	50603	Diversity in Higher Education	3			

**Higher Education Elective Course Requirement (15 hours):** Students are required to complete five (5) advisory committee-approved Higher Education (HIED) elective courses.

Course Area	Number	Course Title	Credit Hours	Grade	Term	Instructor
HIED			3			
HIED			3			
HIED			3			
HIED			3			
HIED			3			

**Research and Statistics Requirement (3 hours):** Students are required to complete three hours of graduate level research methods. With advisor approval, students may select another graduate level research course.

Course Area	Number	Course Title	Credit Hours	Grade	Term	Instructor
HIED	50903	Research in Higher Education and Student Affairs	3			

**Reflective Practice Internship (3 hours):** All full-time students are required to complete at least one reflective practice internship (internship and seminar). With advisory committee approval, full time employees may substitute an additional HIED elective (3 credits) in lieu of an internship. Students may complete up to 2 additional internships as Higher Education elective course requirements.

Course Area	Number	Course Title	Credit Hours	Grade	Term	Instructor
HIED	56403	Reflective Practice in Higher Education and Student Affairs	3			

**Transfer Course Work.** A maximum of six (6) hours of course work may be transferred from another institution, subject to approval of the Graduate School and the advisory committee.

**Approved Transfer Courses (A maximum of 6 hours):**

Course Area	Number	Course Title	Credit Hours	Grade	Term	Instructor
HIED			3			
HIED			3			

**TOTAL PROGRAM HOURS: 36**

**Additional Program Requirements:** Students must present a cumulative grade-point average of at least 3.00 on all course work required for the degree, and no grades below "C" will be accepted for graduate degree credit. Students must also demonstrate satisfactory performance on a comprehensive examination. *There is a six-year time limit to complete the degree.*

**APPROVALS:**

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_