



UNIVERSITY OF ARKANSAS

Master of Education in Higher Education Checklist for New Students

Congratulations on your acceptance to the University of Arkansas HIED M.Ed. program! We are pleased you are joining us on this learning journey. To help begin the process, here are some tips for navigating some administrative tasks leading up to the first day of classes. (Revised June 2021)

- 1. Ensure that your undergraduate transcripts (with degree confirmation) have been sent to the University of Arkansas Graduate School**
 - To see the requirements go to <https://graduate-and-international.uark.edu/graduate/future-students/admitted-grad-students.php>
- 2. Send immunization records to the Pat Walker Health Center**
 - https://health.uark.edu/resources/forms/pwhc_forms_immunization_compliance_05.2017.pdf
Immunization records are required for students who enter the Higher Education program. You must provide documentation of 2 MMR vaccinations. Documentation may come from a private physician's office, high school transcripts, or the Arkansas Department of Health immunization database (Arkansas high school students only). Documentation may be dropped off on site, faxed to (479) 575-7789, or emailed to immu@uark.edu
- 3. Set up your UARK email account <https://its.uark.edu/get-started/>**
 - When you set up your UARK account you will be given a username and password. The username and password will give you access to your UARK E-mail account and to UAConnect.
- 4. Campus ID Card**
 - The Campus ID Card can be used for personal identification, access to campus buildings, access to campus events, meal plan access, Razorbucks debit account, university recreation facilities, and ticket purchasing. To learn more about the Campus ID Card go to <https://campuscardoffice.uark.edu/>
- 5. Parking Permit**
 - To see permit eligibility and regulations go to <https://parking.uark.edu/parking-services/parking-permits/index.php>
 - Parking permits may be purchased online with UARK user ID and password
 - o Please view the [parking FAQ page](#) to learn more about parking regulations. Students should be sure not to park in the restricted spaces (these will have blue signs or the ones with the black signs). These spaces are reserved at all times. Please pay special attention to athletic events notices, requiring additional parking restrictions.
- 6. Academic Advising and Course Planning**
 - Please view the degree requirements and program of study for additional course details. Your admission email will list the required first semester courses, and you do not need to contact your academic advisor prior to registering for these courses. You may wish to view the HIED

M.Ed. Program of Study form to assist with future course planning:
https://hied.uark.edu/resources/pdf/m_ed-program-of-study-0320.pdf

7. Log into UAConnect <https://uaconnect.uark.edu>

- Once you set up your UARK account you then have the ability to access UAConnect. On UAConnect you will find student records, financial information, and class schedules.
- Complete all of the “to-do” items that appear on your UAConnect account (accept admission and accept financial agreement)

8. Register for Classes <https://uaconnect.uark.edu/>

- Enter your username and password and then go to the Student Center. Once you are at the student center click on the tab to the left of the screen and select Enrollment: Add. Then select the term and class subject. Finally, add each class you plan to select to your cart and then click checkout to complete your enrollment.

9. Books

- After you have signed up for classes, you are ready to begin purchasing required course textbooks. Books can be purchased or rented at the University of Arkansas Bookstore located at 616 N Garland Ave, Fayetteville, AR 72701. You can reach the bookstore at (479) 575-2155 or you can visit their website <https://uark.bncollege.com/shop/arkansas/home>

ADDITIONAL RESOURCES

- **Graduate Assistantships** <https://hied.uark.edu/grad-assistantships.php>
- **Student Health Insurance** <https://health.uark.edu/billing-insurance/insurance.php/>
- **Division of Student Affairs** <https://studentaffairs.uark.edu/offices.php>
- **Center for Multicultural and Diversity Education** <https://multicultural.uark.edu/>
- **Student Technology Center** <https://its.uark.edu/stc/index.php>
- **Registrar Services** <https://registrar.uark.edu/student-records/update-personal-information.php>
 - The university registrar website has forms to complete an official name change or updated gender listing on university documentation and academic records. Students not wishing to complete university forms can contact Dr. Shelton to update name and pronoun information at the program level.
- **Blackboard basics** <https://learn.uark.edu/>
 - Be sure to check the course management system by the first day of class, as some faculty members use this site to communicate with students, post announcements, articles, syllabi, etc.

HIED M.Ed. Social Media @uarkhied

THEO - The Higher Education Organization and Chi Sigma Alpha (CSA) Honors Society
<https://uarktheo.wordpress.com>

Athletic Access Pass <https://athleticspass.uark.edu>

Off Campus Living Guide <https://offcampus.uark.edu/off-campus-students/index.php>

Explore Northwest Arkansas – pointers from the [Northwest Arkansas Tourism Association](#)

- For the bus routes, (in case students are worried about having a far parking space and having to walk to campus), the bus can pick them up free of charge. The main one that students need to know about is the Green Bus which will pick them up from some parking lots on campus such as Lot 56, the bus route that is located on Razorback road across the street from the parking and permit office, the lot that is often times referred to as the pit etc. All of the buses such the Green, Yellow, Brown, Tan, Gray etc. will eventually bring them to the Union which is a central part of campus in which students can easily walk around campus from. The buses resurface the campus every 10-15 minutes or so. Razorback Transit offers [current schedules online](#). For the overall two-county area, look into [Ozark Regional Transit](#).

First Year Graduate Student Orientation Guide <https://graduate-and-international.uark.edu/graduate/future-students/admitted-grad-students.php>

- Links to resources such as Governance and Policies, Graduate Student Funding Assistance, Graduate Student Health Insurance, Child Care Facilities, Graduate Student Handbook

U of A Regalia

<https://registrar.uark.edu/graduation/commencement/regalia.php>

- U of A regalia can be purchased at the Garland Bookstore on Garland Ave. or at the Razorback shop which is on the second floor in the Union.

Full Circle Food Pantry <https://service.uark.edu/services/pantry/>

Mental Health - Counseling and Psychological Services (CAPS) <https://health.uark.edu/mental-health/index.php>

- 24 hour emergency services are available by calling (479) 575-5276

Center for Learning and Student Success (CLASS+) <https://success.uark.edu/>

Veteran's Resources <https://veteranscenter.uark.edu/>

Center for Educational Access <https://cea.uark.edu/>

Career Development Center <http://career.uark.edu/cdc/>

Learn about campus traditions <https://www.uark.edu/athletics/traditions.php>